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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, March 17, 2026

Municipal Administration Building, 752 St. George Street, Annapolis Royal



PAGE:	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL OF THE ORDER OF THE DAY
	4.	APPROVAL OF MUNICIPAL COUNCIL MINUTES
3-12	4.1	2026-02-17 Regular Council
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	5.	CORRESPONDENCE
17	5.1	2026-02-12 Letter of Support
	6.	COTW RECOMMENDATIONS
		• March 10, 2026
18	6.1	SR2026-24 Road Naming Process – Deep Brook
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18	6.3	SR2026-26 Approve <i>Policy 105 Low Income Tax Exemption</i>
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18	6.5	SR2026-29 Administration Building Renovations Pre-Approval Form
18	6.6	SR2026-30 Bridgetown Water Utility Refinancing Pre-Approval
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19	6.8	SR2026-32 Funding for Lawrencetown Medical Clinic
19	6.9	SR2026-34 Trunks and Routes Paving Program
19	6.10	SR2026-36 Lake Pleasant Boat Launch Upgrades Operating Funding
	7.	NEW BUSINESS
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22-27	8.	COUNCIL MOTION TRACKING LIST (December, January, February)
	9.	COUNCILLOR COMMENTS
	10.	ADJOURNMENT

2026-02-17 Municipal Council

Summary of Motions

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Motion 260217.12 East End Area Secondary Planning and Land Use Bylaw 7

Minutes of the regular session of Municipal Council held on Tuesday February 17, 2026, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Roll Call

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Rob Frost; Director of Planning and Inspection Services Linda Bent; Director of Municipal Operations Paula Bromley; Administrative Clerk – Corporate Services Tina Halliday (Recording Secretary); Systems Network Coordinator Carter Hazel; Deputy CAO Sarah Kucharski; and Director of Community Development Debra Ryan

Disclosure of Interest

None

Order of the Day

Approved as circulated

Minutes

Re: 2026-01-20 Regular Council Minutes

Approved, no errors or omissions

Re: 2026-01-20 Public Hearing Minutes

Approved, no errors or omissions

COMMITTEE OF THE WHOLE RECOMMENDATIONS

Re: SR2026-13 Appointment of David Wright

Motion 260217.01 Appointment of David Wright

To appoint David Wright as Building Official and Fire Inspector for the Municipality of the County of Annapolis, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Harding

Motion carried

Re: SR2026-14 Amend Policy 135 Fees

Motion 260217.02 Amend Policy 135 Fees

To amend Policy 135 Fees as circulated, seven-day notice given on February 10, 2026.

Moved: Councillor Oxner

Seconded: Councillor Welch

Motion carried

Re: SR2026-15 Temporary Borrowing Refinancing Resolution

Motion 260217.03 Temporary Borrowing Refinancing Resolution

To authorize the submission of a temporary borrowing refinancing resolution (TBR) to the Minister in the amount of up to \$325,000 for water capital refinancing, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Agombar

Motion carried

Re: SR2026-17 MOA – Annapolis REMO & Kings Transit

Motion 260217.04 MOA – Annapolis REMO & Kings Transit

To approve the Memorandum of Agreement between Kings Transit Authority and the Annapolis Regional Emergency Management Organization (Annapolis REMO), as recommended by the Annapolis REMO Advisory Committee, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Agombar

Motion carried

Re: SR2026-18 Funding for Tidal Transit Authority

Motion 260217.05 Funding for Tidal Transit Authority

To direct the Warden to support the Tidal Transit Authority budget at the upcoming Intermunicipal Services Board meeting, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Cranton

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2026-19 Funding for Valley Waste Authority

Motion 260217.06 Funding for Valley Waste Authority

To receive the Valley Waste budget approval as information, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Cranton

Motion carried

Re: SR2026-22 Revised Munro Lake Land Acquisition

Motion 260217.07 Revised Munro Lake Land Acquisition

To rescind the motion made at the December 16, 2025, Council Meeting “To approve the donation of property located at Munroe Lake, Annapolis County as a future public park and access to the lake; contingent on the ability to create two approved lots located north and south of the donated property.”, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Welch

Motion carried

Re: SR2026-22 Revised Munro Lake Land Acquisition

Motion 260217.08 Revised Munro Lake Land Acquisition

To approve the donation of property located at Munroe Lake, Annapolis County as a future public park and access to the lake as described within the request for decision, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2026-20 Funding for Annapolis Valley Regional Library (AVRL)

Motion 260217.09 Funding for Annapolis Valley Regional Library (AVRL)

To provide a one-time bridge payment of \$16,991 for the Annapolis Valley Regional Library for the 2026-2027 fiscal year to the total amount of \$147,691, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2026-21 Shared Economic Development Position

Motion 260217.10 Shared Economic Development Position

To approve the development of an inter-municipal service agreement with the Towns of Annapolis Royal and Middleton, for the provision of a shared Economic Development Officer, as presented, pending budget approval, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Longmire

Motion carried

New Business

Re: SR2026-23 Bylaw 11 Building – final reading

Motion 260217.11 Bylaw 11 Building – final reading

To give final reading to Bylaw 11 Building, final reading having been given on January 20, 2026.

Moved: Deputy Warden Enslow

Seconded: Councillor Oxner

Motion carried

Council Motion Tracking List (November, December, January)

Reviewed for information

Councillor Comments

District 1 – Councillor Parsons-Saltzman extended greetings from District 1. She was encouraged to see the sunshine and for longer days. She mentioned the Wilmot Neighbor Water Committee meets the first Monday of each month at 6:00 p.m. with a guest speaker present. Councillor Parsons-Saltzman noted that the community pantry is located at 377 Stronach Mountain Road. She encouraged everyone to leave what they can and take what you need. She stated that the Frugal Moms Committee is currently hosting a raffle box 50/50 to help pay for their storage container.

District 2 – Councillor Hare extended greetings from District 2. He mentioned that the Port George Hall holds Jam sessions each Monday evening at 7:00 p.m. He noted that jam sessions are held on Wednesday evenings at 7:00 p.m. at the Brickton Community Hall. He encouraged everyone to get their summer recreation vehicles serviced as he can see the end of winter is near. He looked forward to the summer season.

District 3 – Deputy Warden Enslow was happy to see the sunshine the past couple of days. He realized that spring is approaching. We mentioned that Council will have a couple of busy weeks with the upcoming budget season. He encouraged residents to reach out to their Councillor with suggestions and support. Deputy Warden Enslow mentioned the month Lions Big Breakfast is held the first Saturday of each month at the Bridgetown Legion. He stated that the Legion is the Hub of the community and hosts many events such as jam sessions and pub nights. Deputy Warden Enslow noted that work has started on the ACOSS track in preparation for use.

District 4 – Councillor Cranton extended greetings from District 4. He mentioned that he has been busy with inquiries on snow removal and sorting out which roadways are municipal, provincial or private. Councillor Cranton looked forward to spring but noted that winter is over yet. He asked residents to stay prepared. He encouraged everyone to check out the winter activities listed on the County facebook page and to take advantage of borrowing equipment that is loanable such as snowshoes. Councillor Cranton asked residents to check the Granville Ferry Hall website for upcoming events. He mentioned checking out the Round Hill calendar for their upcoming activities as well.

District 5 – Councillor Longmire extended greetings from District 5. She was proud to share the following opportunities that bring people together.

- Parkrun takes place every Saturday morning at 9:00 a.m. at St. Patrick's Lane in Annapolis Royal. She noted it's a welcoming 5k event – walk, jog, run, volunteer or simply cheer others on. It is about connection just as much as movement and a wonderful way to stay active while meeting neighbors and friends.
- Lower Granville Fall is full of activity – indoor walking, yoga options, community coffee, crafts and special gatherings. She encouraged everyone to reach out to the organizers before heading out if the forecast looks uncertain.
- Young's Cove Community Hall – coffee is on every Monday morning at 10:00 a.m. Friday evenings bring lively music jams with a potluck supper on the last Friday of each month. She mentioned that it is a wonderful space to gather, listen, play and connect.

Councillor Longmire commented that these halls and events are the heartbeat of our rural communities – built on volunteers, participation and shared spirit. She recognized African Heritage Month and Heritage Day as a time to honour the history, culture and contributions of African Nova Scotians and to reflect on the diverse heritage that strengthens our Province and our County. She hoped to see people out and about at events.

District 6 – Councillor Welch extended greetings from District 6. He noted the past month has been full and meaningful. He had the opportunity to spend time exploring the County Community Forest in Graywood on snowshoes and looked forward to visiting in the coming seasons as the landscape changes. He mentioned that our local trail systems continue to see strong seasonal use. He noted Upper Clements Trails have been particularly well enjoyed this winter, with excellent conditions for walking and snowshoeing. Councillor Welch has met with several community groups to discuss local growth plans, emerging priorities and ongoing concerns. He was encouraged to see many events happening across the district, such as community breakfasts, winter activities and volunteer led gatherings. He thanked the many volunteers who keep our halls, rinks and organizations active. He noted that the heart of budget season is approaching and is one of the most important and demanding times of the year.

District 7 – Councillor Agombar extended greetings from District 7. He stated that it had been a real wintery month, but we are getting closer to spring. He mentioned the following events:

- Bridgetown Legion
 - Sundays from 7:00 – 9:00 p.m. - fun darts
 - Mondays at 1:00 p.m. – chair yoga for seniors and those with limited ability
 - Tuesday from 10:00-11:00 a.m. – senior exercise class
 - Wednesday from 7:00 – 9:00 p.m. – fun cribbage
 - Thursday from 7:00 – 9:00 p.m. – open mic
 - First Saturday of each month – Lions Club Big Breakfast
- Centerlea Community Hall
 - Fridays at 10:00 a.m. – Tai Chi
- Bridgetown Pickleball every Wednesday and Friday from 7:30 – 9:30 p.m. held at the BRCS
- Paradise Community Hall
 - First and Third Thursday of each month – Craft & Chat sessions from 6:30 – 8:30 p.m.

Councillor Agombar mentioned that the St. James Anglican Church is having their annual Pancake Super from 5:00 – 6:30 p.m. today as it is Shrove Tuesday. He commented that the Bridgetown Food Bank is looking for volunteers to join their Board of Directors. He stated that the West Dalhousie Community Hall

will be hosting brunch on February 22, 2026, for the community and the firefighters who helped during the wildfires.

District 8 – Councillor Harding extended greetings from District 8. He mentioned that February has been a busy month with spending time with family and shoveling. He noted the multitude of issues withing the district with garbage collections and snow removal due to the multiple large storms that have passed through the area. Councillor Harding looked forward to the upcoming budget discussions. He was confident that they would be able to stay on track for fiscal stability and funding important projects. He took a moment to recognize the tragedy that took place in Tumbler Ridge, B.C. He encouraged everyone to take the time to check in on friends, family and neighbors. He stated that mental health is so important and we should look out for each other. Councillor Harding looked forward to spring.

District 9 – Councillor Oxner extended greetings from District 9. She noted that we have made it through the worst of the winter and the days are getting longer. She mentioned that District 9 was quiet during the month of January. Councillor Oxner noted that Council has been busy with planning, with the East End Public meeting scheduled for today. She commented that budget season is here and she was confidence that Council would come up with the best possible budget. She noted that it is grant season. She offered her assistance to anyone in need and plans to be back at the Satellite office in Middleton on the last Thursday mornings from 10:00 – 12:00 of each month beginning February 26, 2026.

District 10 – Councillor Connell extended greetings from District 10. He noted that the new doctor is scheduled to start on February 23, 2026, in the Village of Lawrencetown. He mentioned that the Village would be sprucing up their signage. Councillor Connell stated that the Village no longer has to report water qualities or anything to environment unless requested. He noted that the Village rate will stay the same. Councillor Connell commented that the Lawrencetown Legion is busy with events such as darts and senior health programs. The Lawrencetown rink is open and looking at hosting three tournaments as 30 teams have requested to play. Councillor Connel was not looking for winter to pass too quickly. He noted that snowmobiling has been phenomenal this season. He stated that with lots of ice this year, ice fishing is back on par. Councillor Connell noted that the maintenance on the trails has been excellent this year.

District 11 – Warden LeBlanc hoped everyone had a great weekend and enjoyed Heritage Day. She has been enjoying the Olympics; specifically, the speed skating. Warden Le Blanc asked residents to check the Three Rivers Community Centre Facebook page for upcoming events. She stated that there are many community halls doing many different events; so, residents of Annapolis County can always find something to attend if they wish. Warden Le Blanc noted the great attendance at the Wilmot Community Centre's jam sessions.

Recess

A recess was called at 10:39 a.m. to hold the previously scheduled public hearing.

The meeting resumed at 11:31 a.m. with all councillors present as prior to the public hearing.

Public Hearing

Re: Second Reading – East End Area Secondary Planning Strategy and Land Use Bylaw

Motion 260217.12 East End Area Secondary Planning and Land Use Bylaw

That pursuant to the first reading given on January 20, 2026, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider their intention to adopt the proposed East End Planning Area Land Use Bylaw, Secondary Planning Strategy documents and Maps attached as Appendices A, B and C of the report dated February 17, 2026.

Moved: Deputy Warden Enslow

Seconded: Councillor Hare

To rezone the property located at 8979 Highway 201 (PID 05186515) from Institutional zone to Multi-Unit Residential zone. This will also change the Future Land Use Map designation from Public Use to Neighborhood designation.

Moved: Councillor Oxner

Seconded: Councillor Parsons-Saltzman

Motion carried

To add the Addiction & Rehabilitation Centre to the definition for Institutional Use.

Moved: Councillor Oxner

Seconded: Councillor Connell

Motion carried

To amend 5.4.4.8 on page 74 of draft LUB to remove words “up to 50% of the total lot area” to make it read “Larger industrial uses shall be considered by site plan approval.”

Moved: Councillor Hare

Seconded: Councillor Connell

Motion carried

To amend 4.3.1.5 on page 29 of draft SPS to remove words “up to 50% of the total lot area” to make it read “It is also the policy of Council to consider larger industrial uses by site plan approval.”

Moved: Councillor Hare

Seconded: Councillor Cranton

Motion carried

To amend 4.21.2 on page 42 of draft LUB to add after both mentions of meat birds “or rabbits,”

Moved: Councillor Hare

Seconded: Councillor Parsons-Saltzman

Motion carried

To amend 4.21.1 on page 41 of draft LUB to add after meat birds “or rabbits,”

Moved: Councillor Hare

Seconded: Councillor Parsons-Saltzman
Motion carried

To add 5.4.4.9. to draft LUB "Property Subdivision in Rural Zones" to read "In the rural zone lots over 15 acres shall not be subdivided more than once every three years into no more than two lots."

Moved: Councillor Hare
Seconded: Councillor Cranton
Motion defeated

To place the entire property of PID 05025234 wholly in the R2 zone on the Land Use Bylaw zoning map.

Moved: Councillor Parsons-Saltzman
Seconded: Councillor Agombar
Motion carried

Deputy Warden Enslow took the position of the chair.

To remove R2 zone from PIDs 05180682, and 05180674 and change to R1 zone.

Moved: Warden Le Blanc
Seconded: Councillor Parsons-Saltzman
Motion carried

To remove R2 zone from PID 05026869 and change to R1 zone.

Moved: Warden Le Blanc
Seconded: Councillor Parsons-Saltzman
Motion defeated

Warden Le Blanc resumed the position of the chair.

Question was called on the original motion

That pursuant to the first reading given on January 20, 2026, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider their intention to adopt the proposed East End Planning Area Land Use Bylaw, Secondary Planning Strategy documents and Maps attached as Appendices A, B and C as amended on February 17, 2026.

Moved: Deputy Warden Enslow
Seconded: Councillor Parsons-Saltzman
Motion carried

In-Camera (12:41 p.m.)

To meet in in-camera in accordance with Section 22(2)(c) personnel matters of the *Municipal Government Act*.

Moved: Councillor Oxner
Seconded: Councillor Parsons-Saltzman
Motion carried

Recess

The In-Camera session began at 1:47 p.m. following a recess for lunch.

The meeting resumed at 2:30 p.m. with all councillors present as prior to the in-camera session.

Adjournment

The Warden declared the meeting adjourned at 2:31 p.m.

Warden

Recording Secretary, Deputy Clerk

Minutes of a **Public Hearing** held on Tuesday, February 17, 2026, at 11:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, N.S.

Present: District 1 – Karie-Ann Parsons-Saltzman, present
District 2 – Jesse Hare, present
District 3 – Dustin Enslow, Deputy Warden, present
District 4 – Charles “Chuck” Cranton, present
District 5 – Lynn Longmire, present
District 6 – Jon Welch, present
District 7 – Ted Agombar, present
District 8 – Nile Harding, present
District 9 – Gail “Gidget” Oxner, present
District 10 – Brian “Fuzzy” Connell, present
District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Rob Frost; Director of Planning and Inspection Services Linda Bent; Manager of Planning Barbara Boateng; Development Officer Ali Comeau; Administrative Clerk – Corporate Services Tina Halliday (Recording Secretary); Systems Network Coordinator Carter Hazel; Deputy CAO Sarah Kucharski; Planning Assistant Maia Theriault; and 8 members of the public.

Welcoming Remarks – Warden Diane LeBlanc

The purpose of a Public Hearing is to permit members of the public to make their views known to Council via oral submissions concerning, solely, the application before Council. This Public Hearing is concerning the East End Area Secondary Planning Strategy and Land Use Bylaw. At the end of the public hearing, the Public Hearing will be closed, and Council will return to its regular session of Council.

The Warden requested all questions and comments throughout the hearing be addressed to her as the Chair.

She notes that as the Chair she will provide an opportunity for public input and asked that people speaking identify themselves so that their comments may be recorded in the minutes of these proceedings and that the person speaking identifies if they are speaking for or against the application.

The Warden requested that comments from Council members be held until all public comments are heard.

New Business

Re: East End Area Secondary Planning Strategy (SPS) and Land Use Bylaw (LUB)

Presentation by Staff

Manager of Planning Barbara Boateng provided an overview of the information report and specifics as follows:

- Then East End Area Advisory Committee (EEAAC) commenced the plan review in March 2022 as initiated by Council. During the three-year review process, the EEAAC met periodically to review, evaluate and assess proposed regulation and policies, and consider community feedback and correspondence.
- Consultation with the public various stakeholders and information sources was undertaken including focus group workshops. A survey was released to all community members who own land, live or work in the planning area. An open house and community forum was also held at the Wilmot Community Centre. Eight public information meetings sessions were held over two days at the Nictaux Fire Hall and Melvin Square Community Centre.
- The final draft documents were prepared based on input from the public, various stakeholder consultation, focus group meetings and comments from the EEAAC. The East End Area Advisory Committee met on November 24, 2025, and recommended with amendments that the documents move to the next stage in the process, Planning Advisory Committee.
- The Planning Advisory Committee recommended that Municipal Council give first reading of their intention to adopt the East End Planning Area Secondary Planning Strategy, Land Use Bylaw and Maps with amendments at a meeting held on January 12, 2026.

Call for Oral Presentations from the Floor

Warden Le Blanc acknowledged an email from Stephanie Purcell in support of the East End Planning revisions.

The Warden called for oral presentations from the floor and recognized Colin Lowe to speak.

Colin Lowe, 118 Weltons Lane, in support of the revisions. Mr. Lowe stated that he has developed a mini home subdivision on Scotia Lane. He noted that he has a lot with over 27 acres that he wishes to develop to provide more affordable housing.

The Warden recognized Thomas Siteman to speak.

Thomas Siteman, in support of the revisions. Mr. Siteman noted that he has 8979 Hwy 201, Nictaux listed for sale. He mentioned that it is currently zoned as Institutional. He wished to have it zoned as R3 so that potential buyers could put some multi-units in the main building. He commented that there are six other structures that could be converted to housing as well.

The Warden called for additional presentations from the floor. No further presentations were offered by members of the public.

Call for Questions or Comments from Council Members

The Warden called for questions or comments from councillors and recognized Councillor Hare to speak.

Councillor Hare asked if changes were made to accommodate the ask from Institutional to R3 as requested in the second oral presentation.

Director Linda Bent noted it was brought to the planning department's attention about 3 weeks ago that 8979 Hwy 201 was listed for sale. She mentioned that the property is a addiction/rehabilitation center, formerly the Falcon Inn.

The Warden recognized Councillor Connell to speak.

Councillor Connell asked if it was able to be changed.

CAO Rob Frost acknowledged that Council could make that motion when the Council meetings resumed.

The Warden recognized Councillor Hare to speak.

Councillor Hare asked for clarification as to what the request was for.

Warden Le Blanc stated that it was asked to be changed to the R3 zone.

Warden Le Blanc asked to look at the map. She wondered if a section at the East End border of Kings County should be changed from R1 to R2 as it is all the same parcel of land.

Director Linda Bent and Planner Barbara Boateng showed on area of the map in question. They agreed that it was a mapping error that should be changed with an amendment when Council resumed.

The Warden recognized Deputy Warden Enslow to speak.

Deputy Warden Enslow asked if the planning department saw any issues with the request to change from the Institutional Zone to the R3 Zone due to the waterway that runs through the area.

Director Linda Bent stated that she didn't see any issues with changing it.

The Warden recognized Councillor Connell to speak.

Councillor Connell asked if Mr. Lowe was aware that his area of request is all zoned R3.

Director Linda Bent noted that it is unfortunate that his property is limited when it comes to subdividing. However, he is fully aware that if the documents are passed he will need to go through a site plan approval to have multiple dwelling units on that parcel of land.

Next Steps

Manager of Planning Barbara Boateng stated that when the public hearing is complete, council would add an item to the agenda to give second and final decision. After Council's consideration

of comments made at the public hearing, any Council approved amendments to the proposal shall be made by staff.

Closing Comments

Warden LeBlanc thanked attendees. This concluded business for the public hearing, and it was declared adjourned at 11:31 a.m.

Warden

Recording Secretary

February 12, 2026

The Honourable Tim Houston
Premier of Nova Scotia
Office of the Premier
7th Floor, One Government Place
1700 Granville Street
Halifax, NS B3J 1X5

Dear Premier Houston,

RE: Letter of support for Antigonish Coalition to End Poverty

On behalf of the Municipality of the County of Antigonish, I am writing to express our support for the concerns raised by the Antigonish Coalition to End Poverty (ACEP) regarding the need to increase social assistance and disability support rates in Nova Scotia.

Council recognizes the important work being done by ACEP and its member organizations in supporting individuals and families across Antigonish and Guysborough Counties. We are aware of the growing pressures facing residents as costs for housing, food, energy, and other essential needs continue to rise. Many individuals and families in our communities rely on social assistance and disability benefits to meet their basic daily needs.

While we acknowledge the announced 1.6% increase to social assistance and disability rates for 2026, Council shares the concern that this adjustment does not keep pace with inflation or the rising cost of living. As outlined in ACEP's letter, current benefit levels remain below established poverty thresholds, including the Market Basket Measure. Without more substantial increases, many individuals and families will continue to experience significant financial hardship.

The Municipality supports ACEP's call for a meaningful increase to social assistance and disability support rates, with the goal of ensuring that Nova Scotians are able to meet their basic needs and live with dignity. Addressing poverty strengthens not only individuals and families, but also the overall health and resilience of our communities.

We respectfully encourage your government to carefully consider these concerns and to engage in further discussion with community partners, including ACEP, to identify solutions that better support vulnerable Nova Scotians.

Sincerely,



Warden Nicholas MacInnis
Municipality of the County of Antigonish

CC: all Nova Scotia Municipalities



BOARDS and COMMITTEES Recommendations

AdHoc, Standing, and Advisory Committees

To: Municipal Council
Meeting Date: March 17, 2026
Prepared By: Kelly Kempton, Deputy Clerk
Subject: **2026-03-10 Committee of the Whole Recommendations**

RECOMMENDATIONS:

5.1 SR2026-24 Road Naming Process – Deep Brook

To approve the road name "Cliffside Way" for the shared access road in Deep Brook, on PID 05321302, in accordance with the recommendation of Committee of the Whole.

5.2 SR2026-25 Road Naming Process – Albany New

To approve the road name "Trappers Lane" for the shared access road in Albany New, on PID 05310818, pursuant to the recommendation of Committee of the Whole.

5.3 SR2026-26 Approve *Policy 105 Low Income Tax Exemption*

To approve *Policy 105 Low Income Tax Exemption* as circulated, seven-day notice given on March 10, 2026.

5.4 SR2026-28 Guarantees for Valley Region Solid Waste

To approve the Valley Solid Waste-Resource Management Authority Guarantee Resolution in the amount of \$89,961 to replace the guarantee for capital projects completed in 2025-2026 from the prior years budget that expired, in accordance with the recommendation of Committee of the Whole.

5.5 SR2026-29 Administration Building Renovations Pre-Approval Form

To authorize the required pre-approval form for the administration building renovations to participate in the Finance and Treasury Board's upcoming Spring Debenture offering, pursuant to the recommendation of Committee of the Whole.

5.6 SR2026-30 Bridgetown Water Utility Refinancing Pre-Approval

To authorize the required pre-approval form for debenture MFC 31-A-1 for refinancing the upcoming balloon payment for the Bridgetown Water Utility to participate in the Finance and Treasury Board's upcoming Spring Debenture offering, in accordance with the recommendation of Committee of the Whole.

5.7 SR2026-31 Policy 114 Council Remuneration

To approve the amendments to the Council Remuneration Policy (114) as presented, seven-day notice given on March 10, 2026.

5.8 SR2026-32 Funding for Lawrencetown Medical Clinic

To provide funding in the amount of \$4972 (+non-recoverable HST) to the Village of Lawrencetown for medical equipment to be used at the Lawrencetown Community Health Centre, to be funded from GL 8153 – Physician Recruitment, pursuant to the recommendation of Committee of the Whole.

5.9 SR2026-34 Trunks and Routes Paving Program

To submit municipal paving priorities containing a 0.6 km portion of Church Street and a 0.9 km portion of Granville Street for re-paving under the 5-year trunks and routes provincial re-paving program at an estimate cost of \$1,500,000, in accordance with the recommendation of Committee of the Whole.

5.10 SR2026-36 Lake Pleasant Boat Launch Upgrades Operating Funding

To move \$50,000 from the 2025-2026 Operating Budget (Account 9463 Park Strategic Initiatives) to the Operating Reserve to be used in 2026-2027, pursuant to the recommendation of Committee of the Whole.



COUNTY of ANNAPOLIS
NATURALLY ROOTED

BOARDS and COMMITTEES Recommendations

AdHoc, Standing, and Advisory Committees

To: Municipal Council
Meeting Date: March 17, 2026
Prepared By: Kelly Kempton, Deputy Clerk
Subject: **2026-02-19 Special Committee of the Whole Recommendations**

RECOMMENDATIONS:

To give direction to the CAO that during the 2026-2027 fiscal year that a study be performed that would review all current and potential area rates within Annapolis County and provide potential options for consideration.

To amend the capital budget for the Administrative Building Assessment project for the 2026-2027 budget to be funded by the operation reserve.

To amend the Munro Lake amount in the capital budget to \$20,000.

To add an addition to the 2026-2027 capital budget for an upgrade to Shannon River Park in the amount of \$15,000 coming from the recreation reserve.



COUNTY of ANNAPOLIS
NATURALLY ROOTED

BOARDS and COMMITTEES Recommendations

AdHoc, Standing, and Advisory Committees

To: Municipal Council
Meeting Date: March 17, 2026
Prepared By: Kelly Kempton, Deputy Clerk
Subject: **2026-03-09 PAC Recommendations**

RECOMMENDATIONS:

That Municipal Council give first reading and set a public hearing date of April 21, 2026, to consider the amendment application that redesignates 148/150 South Street (PID 05145651) from Mixed Use to Residential and rezones it from Mixed Use (MX) to Multi-Unit Residential (R2), in accordance with the recommendation of the Planning Advisory Committee.

That Municipal Council give first reading and set a public hearing date of April 21, 2026, to consider an application submitted by the Bear River Volunteer Fire Department to amend the texts of the Cornwallis Park Secondary Planning Strategy and Land Use Bylaw to allow Public Use in the Light Industrial (IND) zone, pursuant to the recommendation of the Planning Advisory Committee.

That Municipal Council give first reading of its intent to support amendments to the Future Land Use Map and Zoning Map of the Annapolis County Planning Area and set a public hearing date of April 21, 2026, in accordance with the recommendation of the Planning Advisory Committee.

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

OUTSTANDING ITEMS				
Month Requested	Staff Report Number	Description	Council Approval	Follow-up Expected
June 2025	SR2025-62	Annapolis County Anti-Poverty and Inclusion Initiative To support the proposed three commitments of the Anti-Poverty and Inclusion Initiative, pursuant to the recommendation of Committee of the Whole.	Motion 250617.01	In progress
November 2025		Violation of East End Land Use Bylaw That Municipal Council instruct the Municipal Solicitor to lay charges against PID # 05026950, Meadowvale resulting from violations of the East End Land Us Bylaw.	Motion 251118.08	In progress
December 2025	SR2025-113	Road Naming Process for Primary Shared Access Road To approve the road name “Ironcrest Lane” for the shared access road in Torbrook Mines, on PIDs 05322110, 05323050, and 05120951, pursuant to the recommendation of Committee of the Whole.	Motion 251216.03	In progress
December 2025	SR2025-120	Separation of Joint Police Advisory Board To direct the CAO to take all actions needed to create a Police Advisory Board for the Municipality of the County of Annapolis, which includes writing to the Minister of Justice, confirming or recruiting citizen representatives, and reviewing the current <i>Policy 123 Annapolis County Police Advisory Board</i> , in accordance with the recommendation of Committee of the Whole.	Motion 251216.10	In progress
January 2026	SR2026-06	BCRA Funding Request To authorize the procurement of a new Ice Resurfacer with funds from the Max Young Fund, in accordance with the recommendation of Committee of the Whole.	Motion 260120.06	In progress
January 2026	SR2026-09	Annapolis County Joint Accessibility Plan 2026-2028 To approve the Annapolis County Joint Accessibility Plan 2026-2028 and submit to the NS Accessibility Directorate as the approved plan to guide actions over the next 3 years, pursuant to the recommendation of Committee of the Whole.	Motion 260120.07	In progress
February 2026	SR2026-22	Revised Munro Lake Land Acquisition	Motion 260217.08	In progress

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		To approve the donation of property located at Munroe Lake, Annapolis County as a future public park and access to the lake as described within the request for decision, in accordance with the recommendation of Committee of the Whole.		
February 2026	SR2026-20	Funding for Annapolis Valley Regional Library (AVRL) To provide a one-time bridge payment of \$16,991 for the Annapolis Valley Regional Library for the 2026-2027 fiscal year to the total amount of \$147,691, pursuant to the recommendation of Committee of the Whole.	Motion 260217.09	In progress
February 2026	SR2026-21	Shared Economic Development Position To approve the development of an inter-municipal service agreement with the Towns of Annapolis Royal and Middleton, for the provision of a shared Economic Development Officer, as presented, pending budget approval, pursuant to the recommendation of Committee of the Whole.	Motion 260217.10	In progress
February 2026		Second Reading – East End Area Secondary Planning Strategy and Land Use Bylaw That pursuant to the first reading given on January 20, 2026, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider their intention to adopt the proposed East End Planning Area Land Use Bylaw, Secondary Planning Strategy documents and Maps attached as Appendices A, B and C as amended on February 17, 2026.	Motion 260217.12	In progress

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
November 2025	SR2025-100	Department of Natural Resources Easement Agreement To authorize the Warden and Clerk to sign an Easement Agreement over Crown Lands between Deep Brook and Cornwallis Park for access to the Municipal Sanitary Sewer System. The agreement is between the Province of Nova Scotia represented by the Department of Natural Resources and the Municipality of the County of Annapolis, pursuant to the recommendation of Committee of the Whole	Motion 251118.01	Complete
December 2025	SR2025-111	Request to Deregister Property – Reuban Potter Property To hold a public hearing at 11:00 am on January 20, 2026, to consider the deregistration of the vacant lands previously associated with the Reuban Potter House Property, a municipal registered heritage property located at PID 05054275, Quarry Road, Clementsvale, pursuant to the recommendation of Committee of the Whole.	Motion 251216.01	Complete
December 2025	SR2025-112	Bridgetown Planning Area – SPS & LUB To rescind Motion 180918.12 which stated, “include proposed Bridgetown Water Supply Area and the municipal sanitary sewer services areas of Carleton Corner and Church Street in an extended Bridgetown Planning Area Boundary,” in accordance with the recommendation of Committee of the Whole.	Motion 251216.02	Complete
December 2025	SR2025-114	Property Tax Write-offs To approve writing off uncollectable tax accounts totaling \$2, 025.03, in accordance with the recommendation of Committee of the Whole.	Motion 251216.04	Complete
December 2025	SR2025-115	Non-Union CPI Salary Scale Adjustment To approve an increase to all non-union employee salary scales in the amount of 2.6%, per the Nova Scotia Consumer Price Index (CPI) to be implemented effective April 1, 2026, pursuant to the recommendation of Committee of the Whole.	Motion 251216.05	Complete
December 2025	SR2025-117	Approve Policy 135 Fees To approve <i>Policy 135 Fees</i> , seven-day notice given on December 09, 2025.	Motion 251216.07	Complete
December 2025	SR2025-118	Approve Policy 138 Recognitions To approve <i>Policy 138 Recognitions</i> , seven-day notice given on December 09, 2025.	Motion 251216.08	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

December 2025	SR2025-119	BCRA Funding Request – Equipment Repairs To authorize the withdrawal of \$6,241.80 from the Max Young Fund to the Bridgetown Community Recreation Association for equipment repairs, pursuant to the recommendation of Committee of the Whole.	Motion 251216.09	Complete
January 2026	SR2026-01	Amend Policy 120 Code of Conduct for Elected Officials To amend <i>Policy 120 Code of Conduct for Elected Officials</i> as circulated, seven-day notice given on January 13, 2026.	Motion 260120.01	Complete
January 2026	SR2026-02	Amend Policy 114 Council Renumeration To amend <i>Policy 114 Council Renumeration</i> as circulated, seven-day notice given on January 13, 2026.	Motion 260120.02	Complete
January 2026	SR2026-03	Amend Policy 135 Fees To amend <i>Policy 135 Fees</i> as circulated, seven-day notice given on January 13, 2026.	Motion 260120.03	Complete
January 2026	SR2026-04	West Dalhousie Wildfire After Action Report To receive the West Dalhousie Wildfire After Action Report as information, in accordance with the recommendation of Committee of the Whole.	Motion 260120.04	Complete
January 2026	SR2026-05	Approve Bylaw 11 Building To give first reading to approve <i>Bylaw 11 Building</i> , pursuant to the recommendation of Committee of the Whole.	Motion 260120.05	Complete
January 2026	SR2026-09	Adoption of the Communications Strategy To approve the Municipality of the County of Annapolis Communications Strategy 2026-28, as presented, pursuant to the recommendation of Committee of the Whole.	Motion 260120.09	Complete
January 2026	SR2026-10	Approval of the Equity, Diversity and Inclusion Plan To approve the 2026-2029 Equity, Diversity and Inclusion (EDI) Plan as amended to include all equity deserving communities or groups in portions of the documents as discussed by Council, in accordance with the recommendation of Committee of the Whole.	Motion 260120.08	Complete
January 2026		Deregistration of Municipal Heritage Property To deregister the vacant lands (PID 05054275) once associated with the Reuben Potter property and remove it from the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Deregistration in the Registry of Deeds.	Motion 260120.12	Complete
January 2026		Nominating Committee Recommendation To approve the appointment of John Smith to the Source Water Protection Advisory Committee effective immediately for a term ending	Motion 260120.11	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		October 31, 2026, pursuant to the recommendation of the Nominating Committee.		
January 2026		PAC Recommendation To give first reading of the proposed East End Area Secondary Planning Strategy and Land Use Bylaw and to set a public hearing date of February 17, 2026, at 11:00 am at the Municipal Administration Building.	Motion 260120.10	Complete
February 2026	SR2026-13	Appointment of David Wright To appoint David Wright as Building Official and Fire Inspector for the Municipality of the County of Annapolis, in accordance with the recommendation of Committee of the Whole.	Motion 260217.01	Complete
February 2026	SR2026-14	Amend Policy 135 Fees To amend Policy 135 Fees as circulated, seven-day notice given on February 10, 2026.	Motion 260217.02	Complete
February 2026	SR2026-15	Temporary Borrowing Refinancing Resolution To authorize the submission of a temporary borrowing refinancing resolution (TBR) to the Minister in the amount of up to \$325,000 for water capital refinancing, pursuant to the recommendation of Committee of the Whole.	Motion 260217.03	Complete
February 2026	SR2026-17	MOA – Annapolis REMO & Kings Transit To approve the Memorandum of Agreement between Kings Transit Authority and the Annapolis Regional Emergency Management Organization (Annapolis REMO), as recommended by the Annapolis REMO Advisory Committee, in accordance with the recommendation of Committee of the Whole.	Motion 260217.04	Complete
February 2026	SR2026-18	Funding for Tidal Transit Authority To direct the Warden to support the Tidal Transit Authority budget at the upcoming Intermunicipal Services Board meeting, pursuant to the recommendation of Committee of the Whole.	Motion 260217.05	Complete
February 2026	SR2026-19	Funding for Valley Waste Authority To receive the Valley Waste budget approval as information, in accordance with the recommendation of Committee of the Whole.	Motion 260217.06	Complete
February 2026	SR2026-22	Revised Munro Lake Land Acquisition To rescind the motion made at the December 16, 2025, Council Meeting “To approve the donation of property located at Munroe Lake, Annapolis County as a future public park and access to the lake; contingent on the ability to create two approved lots located north and south of the	Motion 260217.07	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		donated property.”, in accordance with the recommendation of Committee of the Whole.		
February 2026	SR2026-23	Bylaw 11 Building – final reading To give final reading to Bylaw 11 Building, final reading having been given on January 20, 2026.	Motion 260217.11	Complete